

## LUWERO CHILD SPONSORSHIP SCHEME

In offering these conditions for the conduct of a sponsorship relationship the Board of Luwero Community Projects Limited (LCP) is aware of its responsibilities in introducing a child to a stranger from another culture. Our first concern must be to safeguard the sponsored child against any form of abuse, intentional or unintentional, be it emotional, spiritual, physical, cultural or financial. At the same time we wish to enable and not inhibit the building up of a healthy relationship between child and sponsor. Sponsors will appreciate that this can be a difficult but very necessary balance to maintain. It is in this spirit that we offer the following conditions of sponsorship and would ask that a sponsor sign the attached slip and return it to: The Sponsorship Scheme Administrator at our registered office.

### CONDITIONS OF SPONSORSHIP:

1. All communications will be through the Scheme Administrator (at the above address) who, along with the administrator of the scheme at Luwero, will be free to edit letters in the interest of the individual child. You are advised against including your own address in correspondence as there have been cases under other schemes of addresses being stolen and sponsors receiving difficult letters from strangers. Please allow two to three weeks for mail to arrive in Luwero.
2. Luwero Community Ministries (LCM) in Uganda will send to LCP (UK) photographs and outline details of children requiring sponsorship. LCP will hold this information centrally and on receiving a request to sponsor a child LCP will allocate a child, sending a photograph and biographical details to the sponsor.
3. A child can only be sponsored whilst they remain within the education system at Luwero Community Primary School or Luwero Community Secondary School. If a child is unable, for whatever reason, to continue their education at either school its sponsorship will cease and an alternative child offered to the sponsor.
4. The cost of sponsorship may increase over the years. Any increases will be notified in advance and a new Standing Order mandate will be forwarded for authorisation prior to any changes taking place.
5. Sponsors may visit a child, if visiting Uganda, but the visit must be pre-arranged with and supervised by the school.
6. Any gifts sent to the child should be modest, remembering that other, unsponsored children in the school may have very little in the way of possessions. The school reserves the right to hold a gift which they deem inappropriate. We recommend forwarding gifts that can be posted in an A5 envelope, e.g. notebooks, pens, pencils, T-shirts, etc. A contribution towards postage would be appreciated. Should you have any queries regarding the suitability of a gift, please seek the advice of the Sponsorship Scheme Administrator.
7. For gifts at Christmas, as there are unsponsored children who would not receive any gifts, it is suggested that any sponsor who would like to contribute, a donation (£10 suggested) be sent via the Sponsorship Scheme Administrator, by October 30<sup>th</sup>, to enable all the sponsored children to receive a small gift, purchased in Uganda. This, of course, is entirely voluntary.
8. It is hoped that once a relationship has been established sponsors would want to support the child throughout their years at the school. However, people's circumstances change and it is understood that sponsors may not be able to continue their sponsorship. Termination of a sponsorship by the sponsor should be in writing to the Sponsorship Scheme Coordinator giving one month's notice of termination. At the discretion of the school an established relationship may continue although sponsorship has ceased, but until the child reaches adulthood communication must continue to be through the school.

I have read the above conditions of sponsorship and am happy to undertake to conduct my relationship with my sponsored child within them.

Name (please print) \_\_\_\_\_ Signed \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

Email address \_\_\_\_\_ Telephone No \_\_\_\_\_



## Luwero Community Projects Limited

“He who refreshes others will himself be refreshed” (Prov 11:25)

### Gift Aid Declaration

To make donations to Luwero Community Projects Limited please complete the relevant details and return this form to the address shown below. Donations may be made by cheque (cheques should be made payable to **Luwero Community Projects Limited**), Standing Order (see attached form) or made online via the Donate button at [www.luwerocommunityprojects.org](http://www.luwerocommunityprojects.org).

#### My Details are:

Title \_\_\_\_\_ Forename or initial(s) \_\_\_\_\_ Surname \_\_\_\_\_

Full home address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

**Charity Gift Aid Declaration** – If you are a UK tax payer you may increase your donation by 25p of Gift Aid for every £1 you donate. Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. The above details will be used to identify you as a current UK taxpayer. In order to Gift Aid your donation you must tick the box below:

- I want to Gift Aid my donation of £\_\_\_\_\_ and any donations I make in the future or have made in the past 4 years to: Luwero Community Projects Limited. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Please notify the charity if you:

- want to cancel this declaration
- change your name or home address, or
- no longer pay sufficient tax on your income and/or capital gains. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Signed \_\_\_\_\_ Date \_\_\_\_\_



## Luwero Community Projects Limited

“He who refreshes others will himself be refreshed” (Prov 11:25)

### Sponsorship

#### My Details are:

Title \_\_\_\_\_ Forename or initial(s) \_\_\_\_\_ Surname \_\_\_\_\_

Full home address \_\_\_\_\_  
\_\_\_\_\_ Postcode \_\_\_\_\_

#### Sponsorship

In partnership with Luwero Community Projects Limited I would like to:

- Sponsor a child (£20 per month)
- Sponsor a teacher or nurse (£100 per month)
- Sponsor the work generally
- Other (please specify) \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_



**Luwero Community Projects Limited**

**"He who refreshes others will himself be refreshed" (Prov 11:25)**

**Standing Order Form**

To make a regular contribution towards the work of Luwero Community Projects please complete the following details and return to the address below.

**My Details are:**

Title \_\_\_\_\_ Forename or initial(s) \_\_\_\_\_ Surname \_\_\_\_\_

Full home address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

**To make a regular contribution** (please complete your Bank details below)

To \_\_\_\_\_ (Bank)

Address \_\_\_\_\_

\_\_\_\_\_ Post code \_\_\_\_\_

Please pay to Luwero Community Projects Limited, Account No 00617368, Sort Code 83-16-13, The Royal Bank of Scotland plc, 116 Cowgate, Kirkintilloch, Glasgow, G66 1JX the sum of:-

£ \_\_\_\_\_ commencing on \_\_\_\_\_ and thereafter monthly/quarterly/annually\* until further notice. Please debit my Account.

Name of Account \_\_\_\_\_

Sort Code \_\_\_\_\_ Account No \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

\* Please delete as appropriate